1	Title of the Tender	:	Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 614.
2	Tender Ref. No.	:	CCI/Estate/Kapas Bhavan/Rent/2020-21
3	Product Category	:	Letting out office Premises on rent
4	Sub Category	:	Letting out office Premises on rent at Kapas Bhavan.
5	EMD	:	Rs.25,000 /-
6	Document Cost	:	Nil
7	Tender type	:	-
8	First announcement Date & Time	:	19.05.2020
9	Pre-bid meeting Date & Time	:	02.06.2020 at 14:30 hrs. i.e. 2:30 p.m
10	Last Date & Time of Document Collection	:	All working days between 10.00 am to 5:30 p.m up to 03.06.2020.
11	Last Date & Time of Submission	:	04.06.2020 up to 15:00 hrs. i.e. 3:00 p.m
12	Opening Date & Time	:	04.06.2020 at 15:30 hrs i.e. 3:30 p.m
13	Work description	:	Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq.Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 614.
14	Pre-Qualification	:	**i) PAN under Income tax authority (Govt. of India),** **ii) GST No.** **iii) The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.** **iv) Average annual financial turnover during the last three year ending 31st March of the previous financial year should having minimum 30% of estimate cost i.e.Rs.16.5 Lakhs. The copy of certified certificate from chartered Accountant must be enclosed.** **v) Certificate of Incorporation/Partnership Deed** **vi) Solvency certificate from schedule Banks (excluding co-operative bank) of Rs. 20.00 Lakhs.**
			Note : (Self-attested Copy to be attached as above)

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Affiliated Ministry of Textiles)

सूचना का अधिकार

निगमित पहचान संख्या :U51490MH1970GOI1

प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614

Admn& Registered Office : Kapas Bhavan , Plot No. 3/A, Sector- 10, CBD Belapur, Navi Mumbai -400 614

दूरभाष् /PHONE:27579217 ◦ग्राम/GRAM:COTCORPIND ◦फैक्स/FAX:(022)27576030-9219-6069

E-mail: headoffice@cotcorp.com **Web site:** http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

सं .भा.क.नि./संपदा /कपास भवन /किराया / 2020-21 दिनांक : 19.05.2020

निविदा सुचना

भारतीय कपास निगम लिमिटेड , कपास भवन, सीबीडी बेलापुर में जो कि एक प्रतिष्ठित व्यावसायिक भवन है जिसमें भूतल के सामने का हिस्सा जिसका कालीन क्षेत्र 1920 वर्ग फीट है किराए पर दीर्घकालिक लीव एंड लायसेंस आधार पर देने हेतु अनुभवी प्रतिष्ठित फर्मों / कंपनियों से दो बोलियां प्रणाली में मोहरबंद निविदा आमंत्रित करता है ।

क्र सं	कार्य का ब्यौरा	रिक्त टेंडर दस्तावेज मुल्य (रूपये में).	बयाना राशी रूपये
I	भारतीय कपास निगम लिमिटेड , कपास भवन, सीबीडी बेलापुर, नवी मुंबई - 400 614 के कार्यालय परिसर के सामने के हिस्से जिसका कालीन क्षेत्र 1920 वर्ग फीट है किराए पर दीर्घकालिक लीव एंड लायसेंस आधार पर देने संबंधित ।	विना मुल्य	25000/-

1. इछुक एजेंसी/ कंपनी लोकेशन भारतीय कपास निगम लिमिटेड, **कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर नवी मुंबई-400 614** में सोमवार से शुक्रवार कार्यालय समय में सुबह 10 बजे से शाम 5.30 बजे के बीच दि. 19.05.2020 से 03.06.2020 तक निगम के कार्यालय से सुचना देकर देख सकते है । कार्यालय दुरध्वनी क्रमांक: 022-27579217 विस्तार क्रं 415/481.
2. निविदा के विस्तृत नियम एवं शर्तों के साथ एजेंसी / कंपनी अपना प्रस्ताव भारतीय कपास निगम लिमिटेड् के पक्ष मे किसी भी अनुसुचित बैंको में से तैयार बयाना राशी रूपये 25,000 /- (पच्चीस हजार रुपये केवल) का डिमांड ड्राफ्ट/ पे-आर्डर /बैंकर चेक मुबंई पर देय के साथ दे सकती है । अपेक्षित बिना बयाना राशी के साथ आपका प्रस्ताव स्वीकृत नही किया जायेगा ।
3. पूर्व बोली बैठक दि. 02.06.2020 अपराह्न 2:30 बजे **कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614** मे होगी ।
4. इछुक एजेंसी/ कंपनी अपनी मोहरबंद निविदा अपराह्न 3:00 बजे दि. 04.06.2020 को या इसके पूर्व निगम की चौथी मंजिल पर रखी गई निविदा पेटी (टेंडर बॉक्स) कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614 मे डाल सकते है ।
5. मोहरबंद निविदा निन्मानुसार भेजे

   लिफाफा "ए "– (तकनिकी बोलि -1 एवं बयाना राशी), लिफाफा "बी "– वित्तीय बोलि -2

   लिफाफा "सी"–लिफाफा "सी " में लिफाफा "ए " और "बी" दोनों होने चाहिए ।

   प्रत्येक लिफाफे पर " **निविदा भारतीय कपास निगम लिमिटेड , कपास भवन, सीबीडी बेलापुर, नवी मुंबई -400 614 के कार्यालय परिसर के सामने के हिस्से जिसका कालीन क्षेत्र 1920 वर्ग फीट है किराए पर दीर्घकालिक लीव एंड लायसेंस आधार पर देने संबंधित कार्य** " लिफाफे पर अंकित करे एवं और लिफाफे की बायी तरफ निविदा कर्ता का पूरा पता होना चाहिए ।
6. प्राप्त निविदा उसी दिन दिनांक 04.06.2020 को अपराह्न 3:30 बजे उपस्थित निविदा प्रतिनिधी के समक्ष खोले जायेंगे ।

निगम कोई निविदा स्वीकर या अस्वीकार (सभी निविदा अस्वीकार) करने का अपना अधिकार आरक्षित रखता है । तथापि निविदाकर्ता निगम से उनके निविदा की अस्वीकृत करने का कारण पुछ सकता है।

मुख्य महा प्रबंधक (विपणन)

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Affiliated Ministry of Textiles)

निगमित पहचान संख्या :U51490MH1970GOI1

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Admn& Registered Office : Kapas Bhavan , Plot No. 3/A, Sector- 10, CBD Belapur, Navi Mumbai -400 614

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E-mail: headoffice@cotcorp.com **Web site:** http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

CCI/Estate/Kapas Bhavan/Rent/2020-21 Date 19.05.2020

TENDER NOTICE

The Cotton Corporation of India Limited invites sealed tenders in two bid system from eligible & experienced agencies/firms for Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 614.

Sr. No	Particulars of the work	Blank Tender document Cost in Rs.	E M D in Rs.
I	Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 614.	NIL	25000

1. Interested party may visit the location during all office working days i.e. Monday to Friday between 10:00a.m to 5:30p.m from 19.05.2020 to 03.06.2020 by intimation to The Cotton Corporation of India Ltd. , Kapas Bhavan **Plot No. 3/A, Sector- 10, CBD Belapur, Navi Mumbai- 400 614** CCI Office contact No. 022-27579217 Extension No. 415/481**.**
2. Earnest money amounting to **Rs. 25,000 /- (Rupees Twenty Five Thousand only)**in the form of Crossed Demand Draft/Pay Order/Banker's Cheque drawn on any of the scheduled Banks in favour of THE COTTON CORPORATION OF INDIA LTD. , payable at Mumbai must accompany the tender. Any Tender not accompanied by the requisite Earnest Money, shall be summarily rejected.
3. Pre Bid Meeting will be held on 02.06.2020 at 2:30 p.m venue at Kapas Bhavan Plot No. 3A, Sector-10, CBD Belapur, Navi Mumbai- 400 614.
4. **The interested agency/Firm may submit their sealed tenders in the Tender Box situated at 4thfloor,** The Cotton Corporation of India Ltd., Kapas Bhavan Plot **No. 3/A, Sector- 10, CBD Belapur, Navi Mumbai- 400 614 up to 3:00p.m on or before 04.06.2020.**
5. Sealed Tender documents may be submitted as under:

   Envelope A– (Technical bid-I with all enclosures and EMD), Envelope B - (Financial bid-II)

   Envelope C: Envelope "C" should contain both Envelope "A" & Envelope "B"

   Each envelope be subscribed as "**Tender for Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 614 "**, and should bear the full address of tenderer at left side bottom of the envelope.
6. Tenders shall be opened on the same day i.e. on **04.06.2019 at 3.30 p.m**. in the presence of tenderers who may wish to remain present.

   Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

Chief General Manager (Marketing)

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प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614
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E-mail: headoffice@cotcorp.comWeb site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

Tender Document for Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 614.

TECHNICAL BID- I

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5	CHECK LIST OF SELF ATTESTED DOCUMENTS	7

Date: _____

To,

The Cotton Corporation of India Ltd.,

Kapas Bhavan, Plot No.3A, Sector-10,

CBD, Belapur

Navi Mumbai- 400614

Sub: Submission of tender for **"**Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 614.**" and DECLARATION**

Dear Sir,

1 I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.

2 I/We are enclosing herewith, Demand Draft/ Pay Order No. _____ dt. _____ in your favour, towards earnest money deposit of Rs.25000 /-

3 I/We have filled and signed each page of the tender documents and the same are enclosed here with.

4 I/We hereby declare that tender documents have been downloaded from CCI website www.cotcorp.org.in and it is submitted in original without any alterations/modifications/deletions/additions. I/we are enclosing tender documents cost of **NIL**

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

MAIN TERMS AND CONDITIONS OF THE TENDER

FOR LETTING OUT OFFICE PREMISES ON LEAVE AND LICESNCE AGREEMENT SITUATED AT KAPAS BHAVAN PLOT-NO. 3A, SECTOR 10, CBD BELAPUR, NAVI MUMBAI- 400 614.

A) Location of property, area and its usage:

1. Name and address of the Office / Landlord	**The Cotton Corporation of India Limited, (A Govt. of India , Undertaking)** **Kapas Bhavan, Plot No. 3A, Sector No. 10, CBD, Belapur, Navi Mumbai-400 614**
2. Brief particulars and location of the building	A landmark building having Ground + 6 floors • Basement and open car parking • Just five minutes walking distance from Belapur Railway Station and Bus Depot. • Between CIDCO Bhavan and Reserve Bank of India. • It is opposite the Office of the Commissioner of Police, Navi Mumbai. • Build with top quality materials by eminent Architect- M/s. Charles Correa & Associates .
3. Land Details Plot Area	**Plot Size 119 Mx40 M= 4760 Sq.meter** Lease hold land for 99 years Taken from CIDCO in year 1993
Open Area on ground floor includes security cabin, ducts etc.	Garden Area Pavement Area Parking area — **Approx. 3250 Sq.mt**
4. F.S.I. applicable	1.5
5. Year of construction	**1998**
6.Brief specification	**A landmark building having ground + 6 floors.** **Attractive elevation on the front and rear side with a beautiful R.C.C. Pergola beams.** **Build with top quality materials by eminent Architect-M/s. Charles Correa & Associates** **Landing fire hydrant**

7.Area Statement

No.	Floor	Covered Area in Sq.mt	Covered Area in Sq. ft.	Remarks
i	Ground	1306	14052.56	
ii	First	1367	14708.92	
iii	Second	1382	14870.32	
iv	Third	1271	13675.96	
v	Fourth	1248	13428.48	
vi	Fifth	1067	11480.92	
vii	Sixth	1044	11233.44	
viii	Terrace Cafeteria	345	3712.2	
ix	Basement	1820	19583.2	Parking area
x	Total	**10850**	**116746**	
Note :Open terraces on 2nd, 3rd, 4th, 5th floors & entire area on 7th floor.				

8.Amount of Municipal Taxes	Rs.45.75Lakhs Half yearly (current)
9.Source of water supply	N.M.M.C (24 hours water supply at every floor from Overhead RCC Water Tank)
10. Source of Electricity supply	Ring Main Unit of 11Kv H.T. Power supply of MSED Co.Ltd. along with 2 Nos. of 750 KVA transformers.
11. Details of any other amenities available	*Nationalized Bank on ground floor *Centrally air conditioned *Synchronized 625 KVA Diesel Gen. Set to ensure uninterrupted power supply. * Imported quality Aluminum False Ceiling *Three self-operating automatic lifts. *Basement car parking facility. *Cafeteria on 7th floor *Round the clock security * Fire fighting system with heat & smoke detectors/Fire Extinguishers/Fire hydrant
12.Detailed of toilets & sanitary fittings	Two Executive, Two Ladies and Four Gents Toilets with high standard quality sanitary fitting and Eight Nos. wash basins and Two Nos. of Steel Sinks (Nycer & Jaqvar) available on each Floor
13.Details of electrical points & fittings	Provision of 5 A Plug Point./15 A Plug Point: alongwith box type 2 x 40 watts tube lights (Standard quality), Spot light fittings with lamps.
14. Plants and Equipments	**<u>For Central Air Conditioning</u>** **3Nos of 220 T** Capacity Chillers with required capacity of motors for chilling and condensing with BAMS System from **BLUESTAR LTD.** Separate Air handling unit on each wing i.e. Two nos of AHU with sufficient capacity of motors at each floor and proper Exhaust system in Toilets and basement ventilation. Two Nos. of Cooling Towers at upper terrace level as part of Central AC System. AC canteen at terrace toilet. AC makeup water Pump **<u>Fire Fighting System.</u>** 1 No. 60 HP capacity Fire fighting pump 1 No. 50 HP capacity Sprinkler Pump 1 No. 15 HP capacity Jockey Pump Stairecase and Open landing Hydrants system with horse roll and Horse Pipe etc. For protection of Buildings. Advanced Smoke detection system with public Address System and fire detection panel **<u>Lifts:</u>** Highly advanced Three Fire Lifts of **Bharat Bijlee Ltd/Olympus –Schindler** Lift No. 76077- Gr.floor to Sixth floor Lift No. 76078- Basement to Sixth Floor Lift No. 76079- Gr. Floor to Terrace **<u>Ceilling:</u>** Good Quality false Ceilling Etc.

B) <u>Maintenance and Others Charges will be shared as under:</u>

(i) <u>The Payment of Property/ Municipal Tax/Other Cess:</u>

The payment of property/municipal tax/other cess payable to the statutory/local authorities shall be shared between CCI & successful Bidder. To pay the Municipal Taxes/Property Tax of the licensed premises which is at present at Rs.6,63,112 per annum.

(ii): <u>Open parking in the premises:</u>

Open parking space for 02 vehicles will be made available on ground floor at free of cost.

(iii): Sharing of energy charges on the basis of actual meter reading energy units consumed by Successful Bidder :

(iv) <u>Sharing of water charges as per bi-monthly bill raised by NMMC:</u> Water charges will be shared between CCI and successful Bidder based on LS i.e. Water charges @ Rs.6,470/- per month.

C) Other Terms & conditions:

1. Interested parties may visit the site on any working day between 11.00 a.m. to 5.00 p.m.
2. The Bidder should quote his monthly rent for total area only and not for the part area**.** The quotes received for part area will not be considered.
3. **The offer shall remain valid for a period of 90 days from the last date of opening of tenders.**
4. The above property is offered under leave & licence agreement from the date of agreement for Five terms of 11 Months each. Further renewal for Five terms of 11 Months each will be made on mutual agreed terms **otherwise the licencee shall have to vacate the premises on expiry of 55 months initial terms .**
5. The monthly Rent to be fixed on the basis of this tender shall be revised upwards by 5% of rent after expiry of each terms of 11 months.
6. The Earnest Money Deposit of Rs. 0.25 Lakhs of the successful bidder will be adjusted against the interest free Deposit equal to Three Months Rent and will be re- funded to the unsuccessful bidders .
7. The successful Bidder shall be assigned the rights of exclusive use of the above property during the currency of the leave & license agreement. The successful Bidder will have to enter into a written leave & licence agreement with the Corporation for use of the above said property.
8. Successful Bidder will have to deposit at the time of execution of L&L agreement and keep deposited with the corporation during the period of this agreement and renewal thereof an interest free deposit equal to three months license fee (monthly Rent), which is refundable on the expiry of the period of the licence or earlier determination or termination thereof as hereinafter provided on handing over vacant possession of the premises to the Licensor after adjusting outstanding dues, if any.
9. In lieu of assigning rights of exclusive use of the above property, Corporation shall charge Rent on monthly basis payable in advance i.e. by 10th of every month.
10. Successful Bidder will not be permitted for erection or to make any structural alterations or additions whatsoever to the said premises licensed to or any part thereof without the specific prior written permission of the corporation except modification of toilets, change of flooring and false ceiling, internal wooden partitions, cabins, shelving racks, electrical equipment and other interior works of temporary nature.
11. Successful Bidder shall have to conform with the administrative discipline set up by the corporation for the building as may be mutually agreed.
12. Successful Bidder shall have to use the nomenclature " KAPAS BHAVAN" as address identifying code of the said premises.
13. Successful Bidder shall not assign, sublet or transfer the rights of the L&L agreement in any manner to any person(s)/party (ies).
14. **The proposed office premises for Rent shall have only False ceiling and Flooring at all Floors.** Successful Bidder shall have to make their own arrangement for interior works but will submit the Layout Plan for Interiors to the corporation, to enable the corporation to assess whether the successful Bidder is making any structural alterations to the said premises.
15. The total expenses towards stamp Duty and registration Fee of L&L Agreement will be shared 50: 50 between the corporation and successful Bidder
16. The above office premise has been considered for letting out on L&L agreement with General office Working time i.e Monday to Saturday.
17. The tenders received within the specified time shall be opened on the same day at the given time in the presence of Bidders who may wish to remain present. Tenders received late will not be accepted at any circumstances.
18. Financial Bid-II shall be opened in respect of those Bidders who qualify the Technical Bid-I.
19. Corporation reserves its right to accept or reject any tender without assigning any reason thereof.

Signature and seal of Bidder
Name
Full address:

SELF DECLARATION FORM

(This form shall be duly filled-up and signed by the bidder on their Letter Head & submitted along with the original copy of the Bid.)

Tender Notice No: ----------

To,

The Cotton Corporation of India Limited,
Kapas Bhavan, Plot No. 3A,
Sector- 10, CBD Belapur,
Navi Mumbai- 400 614 (MS)

Sir/ Madam,

1. I / we, the undersigned do hereby declare that, declare that my/our firm/company M/s…….. is not blacklisted/delisted or debarred or on Holiday list with any company of Private/Public Ltd. or Government Company/Govt. deptt. from participating in the tender as on date.
2. I / we have never ever been blacklisted and / or there were no debarring actions against us for any default in the performance of the contract entrusted to us in any other essential commodity during last three years, not involved in any illegal activity and/or not charge sheeted for any criminal act of theft etc.
3. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the corporation

Place
Date-

Yours faithfully,

Signature of the Tenderer with seal

Technical Eligibility Criteria for tenderers:

<table>
<tr><td>1. Name of the firms:</td><td>M/s. _____
Official Address: _____
_____
City: -_____ PIN: - _____
Tel.No. _____ ____ (O)
_____(R)
Mobile No. _____
Email. _____</td></tr>
<tr><td>2. Earnest Money Deposit Amount & their details:</td><td>Rs. _____ (Rupees _____)
Drawn on _____
Vide DD/PO No.
_____
In favour of The Cotton Corporation of India Ltd., Mumbai is enclosed.</td></tr>
<tr><td>3.
a. PAN under Income tax authority (Govt. of India),
b. GST No.</td><td>A. PAN No. ____ _____
B. GST No ._____

(Self-attested Copies must be enclosed)</td></tr>
<tr><td>4. The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.</td><td>Self-certificate Letter No and date. _____
Authorized Name & Signatory _____</td></tr>
<tr><td>5. Average annual financial turnover during the last three year ending 31st March of the previous financial year should having minimum 30% of estimate cost i.e.Rs.16.5 Lakhs. The copy of certified certificate from chartered Accountant must be enclosed.</td><td>
<table>
<tr><td>Financial Year</td><td>2016 - 17</td><td>2017 - 18</td><td>2018-19</td></tr>
<tr><td>Annual turnover Amount in Rs (Lakhs)</td><td></td><td></td><td></td></tr>
<tr><td>Annual profit Amount in Rs (Lakhs)</td><td></td><td></td><td></td></tr>
<tr><td>Annual Average turnover in Rs. (Lakhs)</td><td colspan="3"></td></tr>
</table>
</td></tr>
<tr><td>6. Certificate of Incorporation/Partnership Deed
(self attested copy to be enclosed)</td><td>Date of Incorporation/Partnership Deed: ……</td></tr>
<tr><td>7. Solvency certificate from schedule Banks (excluding co-operative bank) of Rs. 20.00 Lakhs
(self attested copy to be enclosed)</td><td>Name of the Bank - ……
Branch and its addressed ……
Amount of Bank Solvency……</td></tr>
<tr><td colspan="2">(Self-attested Copies of completion certificates of work orders issued by the concerned departments/firms/agency, shall be enclosed)</td></tr>
<tr><td colspan="2">Pl. Note :
• Self-attested copies wherever required, must be enclosed otherwise tenderer shall be deemed not eligible.
• The similar works means furnishing work and allied works.
• The Tenderers must submit the self-attested copies of work execution certificates as issued by concerned departments/firms/agencies clearly stating the date of award of work, schedule date of completion, value of contract, name of work, location etc.
•</td></tr>
</table>

CHECK LIST OF SELF ATTESTED DOCUMENTS

Please make tick (√) Mark

1. a. Blank tender document purchased from office	Yes	No
b. Tender document down loaded from web site	Yes	No
2. Earnest Money Deposit Amount of Rs.25,000 /- in favour of The Cotton Corporation of India Ltd., Mumbai is enclosed.	Yes	No
3. Registration of various authorities and their Nos. for Eligibility Criteria *(Self-attested Copies of the same shall be enclosed)*		
a. PAN under Income tax authority (Govt. of India)	Yes	No
b. GST		
4. **Average annual financial turnover during the last three year ending 31st March of the previous financial year should having minimum 30% of estimate cost i.e.Rs.16.5 Lakhs. The copy of certified certificate from chartered Accountant must be enclosed.**	Yes	No
5. The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past 03 years	Yes	No
6. Copies of completion certificates of issued work orders to be attached.	Yes	No
7. Certificate of Incorporation/Partnership Deed (self attested copy to be enclosed)	Yes	No
8. Solvency certificate from schedule Banks (excluding co-operative bank) of Rs. 20.00 Lakhs (self attested copy to be enclosed)	Yes	No

Signature and seal of

Tenderer

Name

Capacity /authority to sign

Full address:

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Affiliated Ministry of Textiles)

निगमित पहचान संख्या :U51490MH1970GOI1
प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614
Admn & Registered Office : Kapas Bhavan , Plot No. 3A, Sector- 10, CBD Belapur, Navi Mumbai -400 614
दूरभाष् /PHONE:27579217 ◦ग्राम/GRAM:COTCORPIND ◦ फैक्स/FAX☹022)27576030-9219-6069
E-mail: headoffice@cotcorp.comWeb site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

Tender Document for Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 614.

FINANCIAL BID- II

INDEX

Sr.No.	Particulars	Page No.
1	BILL OF QUANTITY	1

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
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Admn & Registered Office : Kapas Bhavan , Plot No. 3A, Sector- 10, CBD Belapur, Navi Mumbai -400 614
दूरभाष् /PHONE:27579217 ◦ग्राम/GRAM: COTCORP IND ◦ फैक्स/FAX 02227576030-9219-6069
E-mail: headoffice@cotcorp.com Web site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

CCI/Estate/Kapas Bhavan/Rent/2019-20 Date _____

FINANCIAL BID II

To,

The Cotton Corporation of India Limited,
Kapas Bhavan, Plot No. 3/A, Sector- 10, CBD Belapur,
Navi Mumbai- 400 614

Sub: Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 61.

Sir,

I/we are submitting our Financial Bid-II for the above property as detailed below:

Financial Bid – II

Sr. No.	Particulars of assets/property	Area in Sq.ft.	Per sq.ft (In Rs.)	Amount (In Rs.)	Total Amount (In Rs.)
1.	Letting out Office Premises on under long term Leave & Licence agreement at part area of ground floor front side admeasuring carpet area 1920 Sq. Ft of Kapas Bhavan, Plot No.3A, Sector-10, CBD Belapur, Navi Mumbai-400 61.				
A.	Monthly Rent	**1920**			
B.	Service Charges	**1920**			
Total Net Amount					

Please note:

1. **Monthly rent and Service charges should be quoted excluding GST.**
2. **H-1 shall be decided on net value basis.**
3. **On Sharing of expenses, Service Tax will be charged extra as applicable from time to time.**
4. **The Bidder should quote his monthly rent and Service charges for total area only and not for the part area.**

Name and address of the
Bidder with seal.

Authorised signatory: